



CITY OF GRAPEVINE, TEXAS
REGULAR JOINT MEETING OF
CITY COUNCIL AND PLANNING AND ZONING COMMISSION
TUESDAY, MAY 16, 2017

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:00 p.m.	Dinner - City Council Conference Room
6:15 p.m.	Call to Order of City Council Meeting - City Council Chambers
6:15 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Joint Regular Meeting - City Council Chambers

CALL TO ORDER: 6:15 p.m. – City Council Chambers

CANVASS ELECTION

1. Consider **Resolution No. 2017-045** canvassing the May 6, 2017 City Election for City Council Place 5 and City Council Place 6 and declaring the results; and take any necessary action.

OATH OF OFFICE

2. City Secretary to administer the Oath of Office to newly elected Council Members Chris Coy and Duff O'Dell.
3. Consider the election of the Mayor Pro Tem and take any necessary action.

EXECUTIVE SESSION:

4. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Real property relative to deliberation to the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. – City Council Chambers

5. Invocation and Pledge of Allegiance: Commissioner Dennis Luers

JOINT PUBLIC HEARING

6. Conditional Use Permit **CU17-07** (Shipley Do-Nuts) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by M.J. Wright & Associates requesting a conditional use permit to allow outdoor speaker and drive through service in conjunction with a retail donut shop. The subject property is located at 604 East Northwest Highway and is zoned “HC” Highway Commercial District.
7. Conditional Use Permit **CU17-08** (Bricks and Minifigs) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Scott Zachary requesting a conditional use permit to amend the previously approved site plan CU11-18 (Ordinance No. 2011-031) for a planned commercial center, specifically to allow for retail sales of secondhand goods in an enclosed building where the size of the space exceeds 3,000 square feet in area. The subject property is located at 2030 West Glade Road Suites 216 and 220 and is zoned “CC” Community Commercial District.
8. Historic Landmark District **HL17-01** (523 East Texas Street) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Copper Street Homes requesting designation as a historical landmark sub-district. The subject property is zoned “R-7.5” Single Family District.
9. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM17-01** – City Council and Planning and Zoning Commission to conduct a public hearing relative to amendments and changes to the Comprehensive Zoning Ordinance No. 82-73, same being Appendix “D” of the Code of Ordinances as follows: Section 60, Sign Regulations relative to converted digital billboards and any other additions, deletions, or changes to various sections, articles and provisions contained in said Ordinance No. 82-73.
10. **Final Plat** of Lots 2R1 and 2R2, Block 23, Original Town of Grapevine – City Council and Planning and Zoning Commission to conduct a public hearing relative to City owned property on the southwest corner of College Street and Dooley Street. The request is to replat Lot 2, Block 23, Original Town of Grapevine. The subject property is zoned “R-7.5” Single Family District.

Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

CITIZEN COMMENTS

11. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATIONS

12. Mayor Tate to present a proclamation recognizing Motorcycle Safety and Awareness Month.
13. Chief Financial Officer to present the monthly financial update.

NEW BUSINESS

14. Consider **Resolution No. 2017-046** approving the First Amended Articles of Incorporation and Bylaws for the Friends of Grapevine Baseball and Softball, appointing officers and members of the board, and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

15. Consider canceling the July 4, 2017 City Council meeting. City Manager recommends approval.
16. Consider **Ordinance No. 2017-025** reappointing Judge Alan Wayland as the City's Municipal Judge for a two-year term beginning May 1, 2017. Chief Financial Officer recommends approval.
17. Consider the award of an annual renewal contract with UNUM for basic employee life/AD&D, long term disability, voluntary employee and dependent life/AD&D and voluntary short term disability. Chief Financial Officer recommends approval.
18. Consider renewal of an annual contract with Kronos, Inc. for workforce management cloud hosting through a cooperative purchasing agreement with U.S. Communities. Fire Chief recommends approval.
19. Consider renewal of an annual contract for ethernet internet circuit services from CenturyLink Communications, LLC through an interlocal agreement with the State of Texas Department of Information Resources (DIR). Chief Technology Officer recommends approval.

20. Consider renewal of an annual contract with for storage area network support from Netsync Network Solutions through an annual contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program. Chief Technology Officer recommends approval.
21. Consider **Resolution No. 2017-047** authorizing the purchase of dock replacement components from EZ Dock of Texas, LP through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard). Parks and Recreation Director recommends approval.
22. Consider **Resolution No. 2017-048** authorizing the purchase of a cargo van from Caldwell Country Chevrolet through an interlocal agreement with the Houston-Galveston Area Council (H-GAC). Public Works Director recommends approval.
23. Consider **Resolution No. 2017-049** authorizing an annual contract for elevator maintenance services with ThyssenKrupp Elevator Corporation through an established cooperative agreement with the National Joint Powers Alliance (NJPA). Public Works Director recommends approval.
24. Consider **Resolution No. 2017-050** authorizing the purchase of a tack trailer from R.B. Everett & Company through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard). Public Works Director recommends approval.
25. Consider **Resolution No. 2017-051** authorizing the purchase and installation of fan powered electric heating VAV boxes for City Hall from Entech Sales and Service through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard). Public Works Director recommends approval.
26. Consider **Resolution No. 2017-052** authorizing the purchase of traffic control equipment from Twincrest Technologies through an interlocal agreement with the State of Texas Term Contracts Program. Public Works Director recommends approval.
27. Consider **Resolution No. 2017-053** authorizing the purchase of a vacuum trailer from Vermeer Texas-Louisiana, Inc. through an interlocal agreement with The Local Government Purchasing Cooperative (BuyBoard). Public Works Director recommends approval.
28. Consider **Resolution No. 2017-054** authorizing the purchase of micro-surfacing services with Intermountain Slurry Seal, Inc. through an interlocal agreement with the City of North Richland Hills, Texas. Public Works Director recommends approval.
29. Consider a professional services contract with Fugro USA Land, Inc. for Geotechnical Investigation Services on the depot, hotel and parking garage site. Public Works Director recommends approval.

30. Consider ratification of staff's approval of a professional services contract with Terracon for asbestos abatement design, oversight, and inspection on the City owned building at 815 South Main Street in advance of its demolition for the depot, hotel and parking garage site and approve an amendment to said contract. Public Works Director recommends approval.
31. Consider the minutes of the May 2, 2017 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

32. Conditional Use **CU17-07** (Shipley Do-Nuts) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2017-026**, if applicable, and take any necessary action.
33. Conditional Use Permit **CU17-08** (Bricks and Minifigs) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2017-027**, if applicable, and take any necessary action.
34. Historic Landmark District **HL17-01** (523 East Texas Street) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2017-028**, if applicable, and take any necessary action.
35. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM17-01** – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2017-029**, if applicable, and take any necessary action.
36. **Final Plat** of Lots 2R1 and 2R2, Block 23, Original Town of Grapevine – Consider the recommendation of the Planning and Zoning Commission and take any necessary action.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on May 12, 2017 by 5:00 p.m.

Tara Brooks

Tara Brooks
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



AGENDA
CITY OF GRAPEVINE, TEXAS
REGULAR PLANNING AND ZONING COMMISSION MEETING
TUESDAY, MAY 16, 2017

GRAPEVINE CITY HALL, SECOND FLOOR
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS 76051

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- 7:00 p.m. Briefing Session –
Planning and Zoning Commission Conference Room
- 7:30 p.m. Joint Meeting with City Council - City Council Chambers
- 7:30 p.m. Regular Session - Planning and Zoning Commission Conference Room
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CALL TO ORDER: 7:00 p.m. - Planning and Zoning Commission Conference Room

BRIEFING SESSION

1. Staff to provide update regarding possible amendments to the Multi-Family Ordinance.
2. Planning and Zoning Commission to conduct a briefing session to discuss all items scheduled on tonight's agenda; No action will be taken. Each item will be considered during the Regular Session which immediately follows the Joint Public Hearings.

JOINT MEETING WITH CITY COUNCIL: 7:30 p.m. - City Council Chambers

3. Invocation and Pledge of Allegiance: Commissioner Dennis Luers

JOINT PUBLIC HEARING

4. Conditional Use Permit **CU17-07** (Shipley Do-Nuts) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by M.J. Wright & Associates requesting a conditional use permit to allow outdoor speakers and drive through service in conjunction with a retail donut shop. The subject property is located at 604 East Northwest Highway and is zoned "HC" Highway Commercial District.
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Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

REGULAR SESSION: 7:30 p.m. (Immediately following Joint Public Hearings) – Planning and Zoning Commission Conference Room

NEW BUSINESS

9. Conditional Use Permit **CU17-07** (Shipley Do-Nuts) – Consider the application and make a recommendation to the City Council.
10. Conditional Use Permit **CU17-08** (Bricks and Minifigs) – Consider the application and make a recommendation to the City Council.
11. Historic Landmark District **HL17-01** (523 East Texas Street) – Consider the application and make a recommendation to the City Council.
12. Amendments to Comprehensive Zoning Ordinance No. 82-73 **AM17-01** – Consider the application and make a recommendation to the City Council.
13. **Final Plat** of Lots 2R1 and 2R2, Block 23, Original Town of Grapevine – Consider the application and make a recommendation to the City Council.
14. Consider the minutes of the April 18, 2017 Planning and Zoning Commission meeting.

NOTE: Following the adjournment of the Planning and Zoning Commission meeting, a representative will present the recommendations of the Planning and Zoning Commission to the City Council for consideration in the City Council Chambers.

ADJOURNMENT

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