



## **ACTION AGENDA**

CITY OF GRAPEVINE, TEXAS  
REGULAR JOINT MEETING OF  
CITY COUNCIL AND PLANNING AND ZONING COMMISSION  
TUESDAY, MAY 19, 2020

GRAPEVINE CITY HALL, COUNCIL CHAMBERS  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

In accordance with Orders of the Office of the Governor of the State of Texas, the Grapevine City Council and Planning and Zoning Commission will conduct the meeting scheduled at 7:30 pm on May 19, 2020 in the Council Chambers at 200 South Main Street, by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The Mayor, Members of City Council and the Planning and Zoning Commission may attend this meeting in person.

**There will be no public access to the location described above. The meeting will be livestreamed on the City’s website at [www.grapevinetexas.gov](http://www.grapevinetexas.gov).**

This supplemental written notice, the meeting agenda, and the agenda packet are posted online at [www.grapevinetexas.gov](http://www.grapevinetexas.gov).

The public toll-free dial-in number to participate in the telephonic meeting is 1-210-469-4097. The audio conference PIN is 188 338 787#.

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Starting at 5:00 pm on Monday, May 18, citizens can submit a Citizen Appearance request form from the City’s website at <https://www.grapevinetexas.gov/89/Agendas-Minutes>. During the meeting, the names of those that have submitted a form will be called on to speak in the order the forms were received. The deadline to submit requests will be 5:00 pm on Tuesday, May 19.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

### **CALL TO ORDER: 7:30 p.m.**

1. City Secretary to administer the Oath of Office to City Council Member Place 5 Chris Coy. **SWEARING IN CONDUCTED**
2. City Secretary to administer the Oath of Office to City Council Member Place 6 Duff O'Dell. **SWEARING IN CONDUCTED**

3. Invocation and Pledge of Allegiance: Commissioner Beth Tiggelaar

### JOINT PUBLIC HEARINGS

4. Zoning Change Application **Z20-02** (212 East Texas Street) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by the City of Grapevine requesting to rezone 0.192 acres from “CBD” Central Business District to “R-7.5” Single Family District for an existing residential structure. **PUBLIC HEARING HELD**
5. Conditional Use Permit **CU20-08** (Grapevine Station North) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Kirkman Engineering requesting a conditional use permit to amend previously approved site CU18-19 (Ordinance No. 2018-064) for a planned commercial center, specifically to allow the development of two professional office buildings totaling 15,069 square feet. The subject property is located at 833 and 927 East Northwest Highway and is currently zoned “CC” Community Commercial District. **PUBLIC HEARING HELD**
6. Conditional Use Permit **CU20-09** (Housetinters) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Stephen Watts requesting a conditional use permit for automotive repair (window tinting). The subject property is located at 1201 Minters Chapel Road No. 302 and is currently zoned “LI” Light Industrial District. **PUBLIC HEARING HELD**
7. Conditional Use Permit **CU20-10** (Riverwalk Veterinary Clinic) and **Final Plat** Lots 1AR, 3R and 4, Block 1, Racetrac Grapevine – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Spiars Engineering requesting a conditional use permit to amend previously approved site plan CU19-34 (Ordinance No. 2020-015) for a planned commercial center, specifically to allow the development of a veterinary clinic, and a replat of Lots 1A and 3, Block 3, Block 1, Racetrac Grapevine. The subject property is located at 3985 Grapevine Mills Parkway and is currently zoned “CC” Community Commercial District. **PUBLIC HEARING HELD**
8. Historic Landmark District **HL20-01** (306 East Northwest Highway) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Lemoine Wright requesting designation as a historical landmark sub-district. The property is currently zoned “HC” Highway Commercial District. **PUBLIC HEARING HELD**

Planning and Zoning Commission to recess to the Planning and Zoning Conference Room, Second Floor, to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

## CITIZEN COMMENTS

9. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments. **0 SUBMITTED**

## NEW BUSINESS

10. Consider the appointment of the Mayor Pro Tem and take any necessary action. **APPROVED 7-0 APPOINTING DARLENE FREED**
11. Consider an interlocal agreement with Tarrant County for the receipt of funds for COVID-19 eligible expenses and take any necessary action. **APPROVED 7-0**

## CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

12. Consider **Ordinance No. 2020-021** designating GCISD Tax Assessor-Collector to perform duties imposed by Tax Code Chapter 26. Chief Financial Officer recommends approval. **APPROVED 7-0**
13. Consider the purchase of commercial washers and dryers for Fire Stations 4 and 5 from Aadvantage Laundry Systems. Fire Chief recommends approval. **APPROVED 7-0**
14. Consider the purchase of the renewal of Meraki wireless access points and firewall software licenses and support from General Datatech, L.P. Chief Technology Officer recommends approval. **APPROVED 7-0**
15. Consider the purchase of VMware software licenses and maintenance from SHI Government Solutions, Inc. Chief Technology Officer recommends approval. **APPROVED 7-0**
16. Consider **Resolution No. 2020-010** authorizing an application for the State of Texas Rifle Resistant Body Armor Program Grant for Fiscal Year 2021. Police Chief recommends approval. **APPROVED 7-0**

17. Consider **Resolution No. 2020-011** authorizing an application for State of Texas Coronavirus Emergency Supplemental Funding Grant and **Ordinance No. 2020-022** authorizing COVID-19 related expenditures. Police Chief recommends approval. **APPROVED 7-0**
18. Consider the renewal of annual contracts for ground based mosquito control services with Municipal Mosquito and Vector Disease Control International. Public Works Director recommends approval. **APPROVED 7-0**
19. Consider the purchase and installation of a replacement HVAC system for the Water Treatment Plant office from The Brandt Companies, LLC. Public Works Director recommends approval. **APPROVED 7-0**
20. Consider approving and ratifying the emergency purchase of replacement valves along State Highway 26 and Fairway Drive and **Ordinance No. 2020-023** appropriating funds. Public Works Director recommends approval. **APPROVED 7-0**
21. Consider the minutes of the May 5, 2020 Regular City Council meeting. City Secretary recommends approval. **APPROVED 7-0**

#### PLANNING AND ZONING COMMISSION RECOMMENDATIONS

22. Zoning Change Application **Z20-02** (212 East Texas Street) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-024**, if applicable, and take any necessary action. **APPROVED 7-0**
23. Conditional Use Permit **CU20-08** (Grapevine Station North) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-025**, if applicable, and take any necessary action. **APPROVED 7-0**
24. Conditional Use Permit **CU20-09** (Housetinters) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-026**, if applicable, and take any necessary action. **APPROVED 7-0**
25. Conditional Use Permit **CU20-10** (Riverwalk Veterinary Clinic) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-027**, if applicable, and take any necessary action. **APPROVED 7-0**
26. **Final Plat** Lots 1AR, 3R and 4, Block 1, Racetrac Grapevine – Consider the recommendation of the Planning and Zoning Commission and take any necessary action. **APPROVED 7-0**
27. Historic Landmark District **HL20-01** (306 East Northwest Highway) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2020-028**, if applicable, and take any necessary action. **APPROVED 7-0**

28. **Final Plat** of Lot 1, Block 1, 3324 Hall Johnson Addition – Consider the recommendation of the Planning and Zoning Commission regarding the application submitted by Shea Kirkman to plat the property located at 3324 Hall Johnson Road that is currently zoned “R-20” Residential Zoning District.

**APPROVED 7-0**

**ADJOURNMENT 8:00 pm**

The Action Agenda is provided as a convenience to citizens, Council and Staff for a quick reference to actions taken at the City Council meeting. The Action Agenda is not the official minutes of the Council meeting. The minutes will be posted on the City’s website after they are approved by City Council.

Please contact our office, if you have any questions or comments.