



## **ACTION AGENDA**

CITY OF GRAPEVINE, TEXAS  
REGULAR JOINT MEETING OF  
CITY COUNCIL AND PLANNING AND ZONING COMMISSION  
TUESDAY, JULY 19, 2016

GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS

---

6:00 p.m.	Dinner - City Council Conference Room
6:30 p.m.	Call to Order of City Council Meeting - City Council Chambers
6:30 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Joint Regular Meeting - City Council Chambers

---

**CALL TO ORDER: 6:30 p.m.** – City Council Chambers

### **EXECUTIVE SESSION:**

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of City facilities pursuant to Section 551.072, Texas Government Code. **ITEM DISCUSSED, NO ACTION TAKEN.**
  - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code. **ITEM DISCUSSED, NO ACTION TAKEN.**

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

**REGULAR MEETING: 7:30 p.m.** – City Council Chambers

2. Invocation and Pledge of Allegiance: Commissioner Monica Hotelling

### **JOINT PUBLIC HEARINGS**

3. Zoning Application **Z16-03** (Shady Brook Addition) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Avondale Development requesting to rezone four acres from “R-MF-2” Multifamily District and 7.7 acres from “PRD-12” Planned Residential Medium Density District to “R-5.0” Zero-Lot-Line District for the development of 52

residential lots and one home owners' association lot. The subject property is located at 993 Shady Brook Drive. **PUBLIC HEARING HELD**

4. Special Use Permit **SU16-03** (Verizon Wireless) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Crown Castle requesting a special use permit to amend the previously approved site plan SU02-01 (Ordinance No. 2002-022), specifically to expand the ground lease and allow an additional wireless carrier on an existing monopole. The subject property is located at 525 Industrial Boulevard and is zoned “LI” Light Industrial District. **PUBLIC HEARING HELD**
5. **Final Plat** of Lots 7R1 and 7R2, Block 1, Dove Pointe – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by Jeff and Karen Avery requesting to replat Lot 7R, Block 1, Dove Pointe. The subject property is located at 1300 Worthington Drive and is zoned “R-7.5” Single Family District. **PUBLIC HEARING HELD**

#### END OF JOINT PUBLIC HEARINGS

Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

#### CITIZEN COMMENTS

6. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.  
**5 SUBMITTED**

#### NEW BUSINESS

7. Consider a **resolution** adopting the Strategic Plan and take any necessary action.  
**APPROVED 7-0 BY RESOLUTION NO. 2016-058**
8. Consider a **resolution** authorizing a reimbursement agreement with the Texas Department of Transportation (TXDOT) for the operation and maintenance of traffic signals along TXDOT controlled access facilities and take any necessary action. **APPROVED 7-0 BY RESOLUTION NO. 2016-059**
9. Consider appointments to the City boards and commissions; Mayor to make chairman appointments to the Convention and Visitors Bureau Board, the Grapevine Heritage Foundation, Parks and Recreation Advisory Board and the Senior Citizens Advisory Board; Mayor to make City Council liaison and committee appointments and take any necessary action.

**4B ECONOMIC DEVELOPMENT BOARD** – CORY HALLIBURTON, KIRBY KERCHEVAL, DAVE SIMON  
APPROVED 7-0

**ANIMAL SHELTER ADVISORY COMMITTEE** – MUNICIPAL OFFICER, JOY MAYOR  
APPROVED 7-0

**BOARD OF ZONING ADJUSTMENT** – GEORGE DALTON, DEBORAH HOLT, KEN WHITE, JOHN SHEPPARD AND CHANGE TRACEY DIEROLF TO A REGULAR MEMBER  
APPROVED 7-0

**BUILDING BOARD OF APPEALS** – MATT CARNES, CLINT HALLMAN, JOE LIPSCOMB  
APPROVED 7-0

**CONVENTION AND VISITORS BUREAU BOARD** – CYNTHIA BLANKENSHIP, JIM QUINN, MARK TERPENING, JOE SZYMASZEK, DEBI MEEK (ALTERNATE); JOE SZYMASZEK APPOINTED CHAIRMAN  
APPROVED 7-0

**GOLF COURSE ADVISORY BOARD** – LOUIS CAPONE AND TOM KORMONDY  
APPROVED 7-0

**HEALTH OFFICER** – DR. ANDERW KILGUS  
APPROVED 7-0

**HERITAGE FOUNDATION ADVISORY BOARD** – BECKY HUMMER, JANET PERKINS, CURTIS RATLIFF, MELVA STANFIELD, BALLA WRIGHT; CURTIS RATLIFF APPOINTED CHAIRMAN  
APPROVED 7-0

**HISTORIC PRESERVATION COMMISSION** – ASHLEY ANDERSON, MARGARET TELFORD, CHUCK VOELKER, TED WARE, JEFFREY ERIC GILLILAND (ALTERNATE)  
APPROVED 7-0

**HOUSING AUTHORITY BOARD** – BONNIE MCHUGH AND KAREN RICE  
APPROVED 7-0

**LIBRARY BOARD** – SUSAN PEABODY, BRUCE RIDER, FRED SHEFFLER  
APPROVED 7-0

**PARKS AND RECREATION BOARD** – ROY ROBERTS, PLACE 1; RAY HARRIS, PLACE 2; CHRISTIAN ROSS, PLACE 8; DAVE BUHR, PLACE 9; RAY HARRIS APPOINTED CHAIRMAN  
APPROVED 7-0

**SENIOR CITIZENS ADVISORY BOARD – KAY BLANDING, RICHARD GUCKEL, RHONDA MADSEN, HOLLY MEISTER; RICHARD GUCKEL APPOINTED CHAIRMAN**  
**APPROVED 7-0**

### CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

10. Consider the award of an informal request for quote for roof repairs at the Concourse facility from American Home Improvements. Convention and Visitors Bureau Director recommends approval. **APPROVED 7-0**
11. Consider a **resolution** authorizing the purchase of fiber optic cable from Senior Consultants, Inc. through a contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program and an **ordinance** appropriating funds to the from the Tax Increment Financing (TIF) District Zone One to the Capital Project General Facilities Fund. Public Works Director recommends approval. **APPROVED 7-0 BY RESOLUTION NO. 2016-060 AND ORDINANCE NO. 2016-051**
12. Consider an **ordinance** abandoning a 0.1037 acre portion of County Road 3030 right of way south of Sky Harbor Addition. Public Works Director recommends approval. **APPROVED 7-0 BY ORDINANCE NO. 2016-052**
13. Consider the minutes of the July 5, 2016 Regular City Council meeting. City Secretary recommends approval. **APPROVED 7-0**

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

### PLANNING AND ZONING COMMISSION RECOMMENDATIONS

14. Zoning Application **Z16-03** (Shady Brook Addition) – Consider the recommendation of the Planning and Zoning Commission and a subsequent **ordinance**, if applicable. **APPROVED 7-0 BY ORDINANCE NO. 2016-053**
15. **Preliminary Plat** of Lots 1-14, Block A; Lots 1-38, Block B; and HOA Lot x1, Shady Brook Addition – Consider the recommendation of the Planning and Zoning Commission and take any necessary action. **APPROVED 7-0**

16. Special Use Permit **SU16-03** (Verizon Wireless) – Consider the recommendation of the Planning and Zoning Commission and a subsequent **ordinance**, if applicable. **APPROVED 7-0 BY ORDINANCE NO. 2016-054**
17. **Final Plat** of Lots 7R1 and 7R2, Block 1, Dove Pointe – Consider the recommendation of the Planning and Zoning Commission and take any necessary action. **APPROVED 7-0**

ADJOURNMENT: 8:25 p.m.

The Action Agenda is provided as a convenience to citizens, Council and Staff for a quick reference to actions taken at the City Council meeting. The Action Agenda is not the official minutes of the Council meeting.

The City Council meets at Grapevine City Hall, 200 South Main Street, on the first and third Tuesday of each month at 7:30 p.m.

### **2016 Scheduled Regular City Council Meetings**

August 2, August 16, September 6, September 20, October 4, October 18, November 1, November 15, December 6, December 20

Please contact our office, if you have any questions or comments.

Tara Brooks  
City Secretary

Office: 817-410-3182

Fax: 817-410-3004

Email: [tbrooks@grapevinetexas.gov](mailto:tbrooks@grapevinetexas.gov)

Physical Address: 200 South Main Street, First Floor, Grapevine, TX 76051

Mailing Address: P. O. Box 95104, Grapevine, TX 76099-9704