

**ACTION AGENDA**  
CITY OF GRAPEVINE, TEXAS  
REGULAR JOINT CITY COUNCIL  
and  
PLANNING and ZONING COMMISSION MEETING\*  
TUESDAY, MAY 19, 2015  
GRAPEVINE CITY HALL, SECOND FLOOR  
200 SOUTH MAIN STREET  
GRAPEVINE, TEXAS 76051

---

5:30 p.m.	Dinner - City Council Conference Room
6:00 p.m.	Call to Order - City Council Chambers
6:00 p.m.	Canvass the Election and Oath of Office – City Council Chambers
6:00 p.m.	Executive Session - City Council Conference Room
7:00 p.m.	Workshop – City Council Chambers
7:30 p.m.	Joint Public Hearings - City Council Chambers*
7:30 p.m.	Regular Meeting - City Council Chambers

---

CALL TO ORDER: 6:00 p.m. - City Council Chambers

CANVASS ELECTION

1. Canvass the results of the May 9, 2015 City Officer Election for Mayor, Council Place 1 and Council Place 2; consider a **resolution** declaring the results and take any necessary action. **APPROVED 6-0 BY RESOLUTION NO. 2015-030.**

OATH OF OFFICE

2. City Secretary to administer the Oath of Office to elected Mayor William D. Tate, City Council Place 1 C. Shane Wilbanks, and City Council Place 2 Sharron Spencer. **OATHS GIVEN.**

EXECUTIVE SESSION: 6:11 p.m.

3. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
  - A. Seek advice of the City Attorney regarding contemplated litigation (Villalpando) pursuant to Section 551.071, Texas Government Code. **ITEM DISCUSSED, NO ACTION TAKEN.**
  - B. Consultation with the City Attorney regarding Interlocal Agreement regarding commuter rail pursuant to Section 551.071, Texas Government Code. **ITEM DISCUSSED, NO ACTION TAKEN.**

- C. Pending or contemplated litigation relative to CBS Billboard v. Grapevine and Grapevine Board of Zoning Adjustment, Cause No. 141-254547-11 pursuant to Section 551.071, Texas Government Code. **ITEM DISCUSSED, NO ACTION TAKEN.**
- D. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code. **ITEM NOT DISCUSSED.**

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

WORKSHOP: 7:09 p.m. – Council Chambers

- 4. Gateway Landscape Master Plan. **ITEM DISCUSSED.**

REGULAR MEETING: 7:35 p.m. - City Council Chambers

INVOCATION AND PLEDGE OF ALLEGIANCE: Commissioner Beth Tiggelaar

JOINT PUBLIC HEARINGS

- 5. Zoning Application **Z15-02** and Conditional Use Permit **CU15-11** (N2 BBQ) – City Council and Planning and Zoning Commission to conduct a public hearing relative to applications submitted by Nicholas English to rezone approximately 11,000 square feet from “LI” Light Industrial District to “CBD” Central Business District. The applicant is requesting a conditional use permit to allow the possession, storage, retail sale and on- and off-premise consumption of alcoholic beverages (beer and wine only), outdoor dining and outdoor speakers in conjunction with a restaurant. The subject property is located at 204 West Dallas Road. **The applicant has requested to table the public hearing to the June 16, 2015 Joint City Council and Planning and Zoning Commission meeting.** **APPROVED 6-0 TO TABLE PUBLIC HEARING TO JUNE 16, 2015.**
- 6. Conditional Use Permit **CU15-13** (White Line Storage) – City Council and Planning and Zoning Commission to conduct a public hearing relative to application submitted by DeOtte, Inc. for a conditional use permit for a two phase 116,450 square feet enclosed storage warehouse and a 35-foot pole sign. The subject property is zoned “CC” Community Commercial District and is located at 2850 State Highway 121. **The applicant has requested to table the public**

**hearing to the June 16, 2015 Joint City Council and Planning and Zoning Commission meeting. APPROVED 6-0 TO TABLE PUBLIC HEARING TO JUNE 16, 2015.**

7. Conditional Use Permit **CU15-14** (1<sup>st</sup> Choice Self Storage) and a **Final Plat** of Lot 2R, Block 1, Hillsleigh Addition – City Council and Planning and Zoning Commission to conduct a public hearing relative to application submitted by 1<sup>st</sup> Choice Storage for a conditional use permit to amend the previously approved site plan of CU08-04 (Ordinance No. 2008-11) for a planned commercial center with a mini-storage warehouse facility and caretaker residence, specifically for the addition of three buildings totaling 32,510 square feet and outdoor covered parking. The applicant is also requesting to replat Lot 2, Block 1, Hillsleigh Addition and 2.805 acres of unplatted land. The subject property is zoned “CC” Community Commercial District and is located at 2713 Ira E. Woods Avenue. **PUBLIC HEARING HELD.**
8. Conditional Use Permit **CU15-16** (SuVino Winery) – City Council and Planning and Zoning Commission to conduct a public hearing relative to an application submitted by SuVino Winery for a conditional use permit to allow for wine production and storage. The subject property is zoned “LI” Light Industrial District and is located at 1201 Minters Chapel Road #501. **PUBLIC HEARING HELD.**

#### END OF JOINT PUBLIC HEARINGS

Planning and Zoning Commission to recess to Planning and Zoning Commission Conference Room, Second Floor to consider published agenda items.

City Council to remain in session in the Council Chambers to consider published business.

#### CITIZEN COMMENTS

9. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments by completing a Citizen Appearance Request form with the City Secretary. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments. **ONE SUBMITTED.**

#### PRESENTATIONS

10. Mayor Tate to present a proclamation declaring May as Motorcycle Safety and Awareness Month. **PRESENTATION MADE.**
11. Chief Financial Officer to present the Monthly Financial Update. **PRESENTATION MADE.**

## NEW BUSINESS

12. Consider a **resolution** outlining the Board and Commission appointment process and take any necessary action. **APPROVED 6-0 BY RESOLUTION NO. 2015-031.**
13. Consider an engineering services contract with Burgess & Niple, Inc. for the 2015 Inflow and Infiltration Project, authorize staff to execute said contract, and take any necessary action. **APPROVED 6-0.**

## CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

14. Consider a **resolution** authorizing the purchase of Microsoft Office ProPlus enterprise licenses and software maintenance from SHI Government Solutions, Inc. through a contract established by the State of Texas Department of Information Resources (DIR) Cooperative Contracts Program. City Manager recommends approval. **APPROVED 6-0 BY RESOLUTION NO. 2015-032.**
15. Consider award of Nash Farm Farmhouse painting to Ware Painting. Convention and Visitors Bureau Executive Director recommends approval. **APPROVED 6-0.**
16. Consider renewal of an additional one year contract for outside audit services with Pattillo, Brown & Hill, LLP. Chief Financial Officer recommends approval. **APPROVED 6-0.**
17. Consider awarding a contract to Furgo Consultants Inc. for Construction Materials Engineering and Testing Services for the Grapevine Public Safety Facility. Public Works Director recommends approval. **APPROVED 6-0.**
18. Consider a **resolution** authorizing the purchase of backlit street signs from Consolidated Traffic Controls, Inc. through an Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC). Public Works Director recommends approval. **ITEM REMOVED FROM CONSENT AND APPROVED 6-0 BY RESOLUTION NO. 2015-033.**
19. Consider renewal of an annual contract with ThyssenKrupp Elevator Corporation for elevator maintenance services through an established Cooperative

Agreement with the National Joint Powers Alliance (NJPA). Public Works  
Director recommends approval. **APPROVED 6-0.**

20. Consider the minutes of the May 5, 2015 City Council meeting as published. City Secretary recommends approval. **APPROVED 6-0.**

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

#### PLANNING AND ZONING COMMISSION RECOMMENDATIONS

21. Conditional Use Permit **CU15-14** (1<sup>st</sup> Choice Self Storage) – Consider the recommendation of the Planning and Zoning Commission and a subsequent **ordinance**, if applicable. **APPROVED 6-0 BY ORDINANCE NO. 2015-024.**
22. **Final Plat** of Lot 2R, Block 1, Hillsleigh Addition – Consider the recommendation of the Planning and Zoning Commission and take any necessary action. **APPROVED 6-0.**
23. Conditional Use Permit **CU15-16** (SuVino Winery) – Consider the recommendation of the Planning and Zoning Commission and a subsequent **ordinance**, if applicable. **APPROVED 6-0 BY ORDINANCE NO. 2015-025.**

ADJOURNMENT: 8:17 p.m.

The Action Agenda is provided as a convenience to citizens, Council and Staff for a quick reference to actions taken at the City Council meeting. The Action Agenda is not the official minutes of the Council meeting.

The City Council meets at Grapevine City Hall, 200 South Main Street, on the first and third Tuesday of each month at 7:30 p.m.

#### 2015 Scheduled City Council Meetings

June 2, June 16, July 7, July 21, August 4, August 18, September 1, September 15, October 6, October 20, November 3, November 17, December 1, December 15

Please contact our office, if you have any questions or comments.

Tara Brooks  
City Secretary  
Office: 817-410-3182  
Fax: 817-410-3004  
Email: [tbrooks@grapevinetexas.gov](mailto:tbrooks@grapevinetexas.gov)  
Physical Address: 200 South Main Street, First Floor, Grapevine, TX 76051

Mailing Address: P. O. Box 95104, Grapevine, TX 76099-9704